

ST BRIAVELS PARISH COUNCIL

MINUTES OF THE EXTRA MEETING OF THE PARISH COUNCIL

held on 23rd June 2026 at 19:30 at St Briavels Assembly Rooms

AN ADDITIONAL SPECIFIC MEETING TO TRANSACT AND SIGN OFF THE
ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN TO MEET DEADLINE FOR SUBMISSION.

PRESENT

Cllrs Robinson (Chairman), Parry-Watson and Denison.
Also in attendance: Clerk (Ellen Hopper). No public attended.

1745 APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Burley, Watson, Beard and McFarling and were accepted. Cllrs Collins and Stuart were also absent from the meeting.

1746 DECLARATIONS OF INTEREST IN AGENDA ITEMS

Declarations made per Code of Conduct and defined regulations, or voluntary statement added for transparency – None made

1747 DISPENSATION REQUESTS – none received

1748 MINUTES OF PREVIOUS MEETING HELD 8th JUNE 2026

With no amendments it was **resolved** to accept the minutes as a true and accurate record.

1749 PUBLIC PARTICIPATION ITEM – None (no attendees)

1750 ACCESSIBILITY STATEMENT

It was **resolved** to approve the revised Accessibility Statement as tested and amended in January 2026 for Assertion 10.

1751 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2025/26

1751.1 ANNUAL INTERNAL AUDIT REPORT

The 2025/26 Annual Internal Audit Report (AIAR – AGAR Form 3) was **considered and approved**, noting there are no “NO” responses or recommendations on the completed statement and therefore another perfect report.

1751.2 ANNUAL GOVERNANCE STATEMENT

The 2025/26 Annual Governance Statement (Section 1 – AGAR) was **reviewed and approved**. The council fully **reflected** on each assertion statement, including the new Assertion 10 requirements, and there were no “NO” responses ticked. Section 1 was **signed** by the Chair of the council and the Clerk.

1751.3 ACCOUNTING STATEMENT

The certified 2025/26 Accounting Statements (Section 2 – AGAR) prepared and presented by the Responsible Finance Officer was **reviewed and approved** with no queries. Section 2 was **signed** by the Chair of the council.

1751.4 NOTICE OF PUBLIC RIGHTS

The dates of the Notice of Public Rights of Inspection were formally **noted** as being 24th June 2026 to 4th August 2026 and agreed will be formally **published** on the council's website and Parish Noticeboard.

1752 DATE OF NEXT MEETING: Normal Monthly Full Council Meeting – Monday 13th July, 7pm at SBAR

The meeting closed at 7.47pm