

ST BRIAVELS PARISH COUNCIL

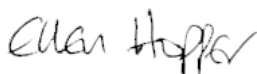
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To all members of the Parish Council:

You are summoned to attend the Parish Council meeting to be held on Monday 10th May 2021 at 19:00, at St Briavels Assembly Rooms under Covid regulations, for the transaction of business on the following Agenda.

Members of the public wishing to attend are advised numbers will be limited to ensure Covid regulations are strictly adhered to, and the length of this meeting limited to comply with national guidance given.

Councillors and members of the public are reminded that the meeting may be filmed and / or recorded



ELLEN HOPPER, CLERK & RFO TO THE COUNCIL

4th May 2021

AGENDA

1 ROLL CALL & APOLOGIES

To ensure all those present can hear and be heard, and to receive apologies from members for absence.

2 DECLARATIONS OF INTEREST

To receive declarations of interest from members in relation to matters on this agenda

3 DISPENSATION REQUESTS

To note any dispensation requests received by the Clerk in respect of interests declared

4 MINUTES OF PREVIOUS MEETING HELD 4th MAY 2021

To approve the minutes of the last meeting – the Annual Parish Council meeting

5 MATTERS ARISING

To receive update re actions from previous meeting

6 CLERK'S REPORT

To receive Clerks update

7 REPORT FROM DISTRICT COUNCILLOR

8 REPORT FROM COUNTY COUNCILLOR

9 PUBLIC QUESTIONS

To invite members of the public to ask questions of the Council.

10 PLANNING

10.1 FOREST OF DEAN DISTRICT COUNCIL – APPLICATIONS RECEIVED :*[To view all the documents relating to an application go to www.fdean.gov.uk, then click on the following in turn – 'Planning and building' / 'View planning applications' / 'Search' / 'Planning' / 'Simple Search'. Then enter the reference number (upper case letters only). Click 'Search' and then select the documents you want to read.]*

	Ref & applicant	Location	Proposal
10.1.1	P0043/21/DISCON – Ms C Langdon	Gideon Chapel, The Common, St Briavels	Discharge of conditions 03 (Archaeological work), 04 (Bat reports) and 05 (external and internal lighting) relating to P1221/19/FUL
10.1.2	P0737/21/LBC – Mrs Mills	Castle Villa, Church Street, St Briavels	Listed Building consent for the repairs to workshop store wall and reinstatement of link

Signed.....06/04/2021

			roof timbers (part retrospective).
10.1.3	P0644/21/FUL – Mr C Reeks (agent)	Bream Cross Farm, Coleford Road, Bream	A retrospective application for the change of use and conversion (including new wall in place of roller door, strengthening of roof structure and external dwarf brick wall) of a former agricultural building to a three-bedroomed dwellinghouse, alterations to the building and the provision of two car parking spaces together with a vehicle turning area. The change of use of agricultural land to a residential curtilage (i.e. garden area)
10.1.4	P0631/21/FUL – Mr & Mrs N Flint	Cinderhill Farm, Lower Cinder Hill, St Briavels	Creation of two vehicle accesses and staff parking area, with associated works
10.1.5	P0826/21/TCA -	The Castle Church Street St Briavels	Birch (T1) - Fell to a 2m high monolith as trunk has extensive decay and the crown is in decline with much dieback.

11 ANNUAL SUBSCRIPTIONS AND CHARGES for 2021/22

To note the compulsory payment of the following as falling due for the new financial year:

- ICO GDPR/Data Protection annual fee £35 - Direct Debit by 28/5/21 - compulsory re data handling

12 FINANCE – INCOME & EXPENDITURE

12.1 INCOME RECEIVED: £12,087.50 Being 1st instalment of precept (£12, 000) and BA income received.

12.2 ACCOUNTS FOR PAYMENT: To authorise payments to include the following schedule:

Ref	Payee	Purpose	Auth (LGA 1972, or)	Net £	VAT £	Payment £
21/017	E Hopper	Salary + 10hrs O/T re April, plus Allowable Expenses	s.112 (2), LG(FP)A1963 s.5	501.20 27.33		528.53
21/018	HMRC	PAYE & NIC	s.112 (2)	125.20		125.20
21/019	SBAR	April meeting	s.134 (4)	43.00		43.00
			TOTALS	696.73	0	696.73
<i>To Note:</i>						
21/020	ICO	<i>Fees to be paid by DD</i>	s.111	35.00	0	35.00

12.3 FINANCIAL CONTROLS: to agree 2 Councillors to approve the above bank transactions ASAP, and agree new updated bank mandate to be completed

12.4 FINANCIAL CONTROLS: to note the verification of the monthly bank reconciliation by Lead Cllr

12.5 Q4 FINANCIAL REPORT: to receive analysis of 2020/21 closing position and to approve draft Final Accounts for AGAR

13 GRASS CUTTING CONTRACT - FORMAL VARIATION

To receive update and approve actions, negotiations, quotes and variation agreement as final

14 COUNCILLOR UPDATE REPORTS

- FINANCE –
- STAFFING –
- FOOTPATHS
- HIGHWAYS –
- PLANNING –
- EMERGENCY PLANNING/SNOW WARDEN –
- CEMETERY –
- AMENITIES/GRASS CUTTING –
- GOVERNANCE –
- PLAYING FIELDS COMMITTEE –

Signed.....06/04/2021

15 ITEMS FOR FUTURE MEETINGS

- Final Accounts and Audit Report update
- Various Parish Improvement Plan project updates and approvals
- Burial Charges Review
- Councillor Training (new)
- Parish Priority Focus re Children & Young People post Covid (new)
- Community Arts Event 2022 proposal seeking parish council support (new)
- Discuss youth notice board at the Playing Fields bus shelter
- Origins of Playing Fields Committee role v Playing Fields and Pavilion representative
- September – 6 monthly reminder of quarry item on agenda

16 PUBLIC COMMENT

To allow members of the public to comment on what has been said during the meeting

17 DATES FOR FUTURE MEETINGS: *To be advised post Annual Parish Council Meeting*

18 IN HOUSE FINANCIAL CONTROLS AND CHECKS: *To be advised post Annual Parish Council Meeting*