

11 EXPENSES

- 11.1 An allowance of £4 per week will be paid to the clerk in respect home lighting, heating and storage etc.
- 11.2 An allowance of £10 per month will be paid to the clerk for the use of telephone and Information Technology equipment (printer, scanner etc).
- 11.3 The clerk will be entitled to claim for stationery, consumables, printer ink and postage stamps. The clerk is expected to keep sufficient stock of office consumables to facilitate their role. A record of stock and expenditure is to be maintained.
- 11.4 The chairman has an allowance of £100 per year for official use only to support expenditure at official functions. A record of expenditure is to be maintained and all such expenditure reported at the next parish council meeting.