

## **10 TRAINING**

### **1. Training Policy**

- 1.1 St Briavels Parish Council believes in developing and equipping both members and officers in order to ensure the Council can achieve its full potential.

### **2. With regards to Officers:**

- 2.1 All officers will attend Induction and subject specific training and briefing sessions which will be agreed at review / appraisal times and as the strategic plan of the council requires. This will also include training for the CiLCA qualification within a 2- year period, unless the qualification has already been achieved. Occasionally specific courses e.g. GAPTC courses, or events at which officers and the council would benefit from attending may occur.
- 2.2 The Council will make the appropriate budget provision for these activities.

### **3. With regard to Members:**

- 3.1 All new members/councillors will attend a short Parish familiarisation briefing in their first month of office with the Clerk and Chair. Following this it is expected that they will attend a Councillor Introduction course within the first 6 months of office funded by the Council.
- 3.2 A councillor's term of office is normally 4 years and during this time the councillor will be expected to attend a minimum of two training / briefing sessions to enhance knowledge and skills. This is particularly important for those serving on the planning and finance committee, but other council responsibilities also attract training sessions to which the councillor will be encouraged to attend.
- 3.3 The Council will make the appropriate budget provision for these activities.